

NEWRY FLIERS



Player Introduction Pack

1. Introduction

Dear Parent / Guardian

On behalf of Newry Basketball Club, I would like to welcome your child to the club and provide you with some information about our activities. The club provides opportunities for young people between the ages of **7** and **19** to receive coaching and competition in basketball in Northern Ireland. All coaching is by qualified coaches who are trained and have been screened for their suitability for working with young people.

As a sports club, we are committed to providing high quality standards for all participants in relation to effective management, quality coaching and competition, and safety in sport. Our Club Welfare Officer, **Lisa Marie O'Keeffe** is responsible for ensuring that our safeguarding policy is implemented and can be contacted on **07849562412** should you have any concerns.

We welcome parents to all training and competitions and value your support. We are keen to involve parents in the club and should you wish to become more involved please contact any of the coaches or volunteers to get more information. Below is some information about training times and dates, and details regarding travel arrangements and club registration.

Training sessions normally take place in the Abbey Grammar school. Girls Training Sessions are on Friday evening. Mixed (Boys and Girls) sessions are on Saturday Morning (**Exact Times to be Announced before August**). During the season we may also facilitate extra trainings sessions during the week for competitive teams.

Arrangements should be made for your child to travel to and from training sessions and matches. We appreciate it if children can arrive promptly and are collected promptly at the end of the session, if they are not making their own way home. If you are going to be late picking your child up, please contact either the child's coach directly or **Peter Clarke** on **07762892138** and let them know.

We would be grateful if you could complete the attached junior club membership form. For the safety of your child it is important that the club is informed of any medical condition or allergies that may be relevant, should your child fall ill or be involved in an accident while at the club.

If you would like to talk to someone at the club about this information or your child's involvement with the club, please contact Peter Clarke on the number above.

We thank you for your co-operation and look forward to meeting you at some point in the future.

Yours sincerely,

Lisa Marie O'Keeffe (Junior Coordinator) & Peter Clarke (Development Officer)



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2. Guidelines for Good And Safe Working / Playing Practices

Newry Basketball Club will ensure:

- Proper supervision of children within the club and with a satisfactory ratio of coaches: children. A **maximum** ratio of 1 coach: 12 children will be adhered to.
- Use of proper, recommended equipment including.
 - Sport specific guidelines
 - Identification markers/ cones, clearly visible
 - Playing /coaching surfaces, free from debris.
- Use of equipment only when supervised by a coach.
- A clearly defined area of play/ in bounds.
- Public Liability Insurance in place, covering all members of the club.
- Only children within same/ similar age bands will be selected for team playing/ coaching.
- A first aider and first aid kit on hand in event of an accident, with accident incident book to be marked up at every relatively serious accident.
NB All accidents will be reported to parents at collection.
- In the event of transport being required this will be provided and supervised by coaching/ volunteers in possession of driving license and roadworthy vehicles only. Permission must be sought from parents prior to any transport being facilitated. **(See Transport Guidelines)**
- A safe environment for members.
- Ongoing training and information for Leaders.
- Implementation of policy and procedures in line with guidance from Our Duty to Care and the Code of Ethics & Good Practice for Children's Sport.
- Facilitation of open discussion on member protection issues.
- Support to members who report accusations of abuse.
- Suspected abuse information treated confidentially.
- Appropriate action is taken if members breach standards of reasonable behaviour.
- The establishment and maintenance of a coaching register.
- The setting of standards of good practice.
- The designated officer has knowledge of statutory child protection procedures and their responsibility in reporting concerns from Co-operating to Safeguard Children DHSSPS.
- That parents are kept informed, therefore parents should have access to the club's policy guidelines for away trips / overnights **(see Overnight Guidelines)** and the use of photography and video equipment. **(see Photography Guidelines)**
- The implementation of good and safe working practice is to develop the club in the short, medium and long term to the mutual benefit of the member, the local area and community as a whole.

Newry Basketball Club has the right to:

- Expect all leaders to comply with its Code of Conduct
- Expect all youth members to maintain standards of reasonable behaviour
- Take appropriate action if members breach the Code of Conduct or Child Protection Policy
- Expect all members to undertake appropriate training when advised to
- Expect leaders will not abuse members physically, emotionally or sexually
- Take appropriate action in the event of accusations
- Acquire pre-employment checks on all coaches/volunteers
- Maintain records on individuals in line with advice from the data protection agency i.e. only hold records on individuals that they have a justifiable reason for holding.



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3. CODES OF CONDUCT FOR CHILDREN/YOUNG PEOPLE

Children are expected to:

- Keep within the defined boundary of the playing/coaching area.
- Behave and listen to all instructions from the coach.
- Take care of equipment owned by the club.
- Refrain from the use of bad language or racial/sectarian references.
- Refrain from bullying or persistent use of rough and dangerous play.
- Show respect to other youth members and leaders
- Keep themselves safe
- Report inappropriate behaviour or risky situations for youth members
- Play fairly
- Respect officials and accept decisions
- Show appropriate loyalty and be gracious in defeat
- Respect opponents
- Not cheat
- Not use violence

Children/Young people have the right to:

- Be safe
- Be listened to
- Be respected
- Privacy
- Enjoy your sport in a protective environment
- Be referred to professional help if needed
- Be protected from abuse by other member or outside sources.
- Participate on an equal basis, appropriate to their ability
- Experience competition and the desire to win
- Be believed
- Ask for help

Any misdemeanours and general misbehaviour will be addressed by the immediate coach and reported verbally to the designated person. Persistent misbehaviour will result in dismissal from the club. Parents will be informed.

Dismissals can be appealed by the child/parent with final decisions taken by the club committee.



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4. CODES OF CONDUCT FOR PARENTS

Parents are expected to:

- Complete and return the Health and Consent Form pertaining to their child's participation with Newry Basketball Club. There is a **legal requirement** for parental consent.
- Deliver and collect the child punctually to and from coaching sessions/matches.
- Detail any health concerns pertaining to the child on the consent form, in particular breathing or chest conditions. Any changes in the state of the child's health should be reported to the coach prior to coaching sessions.
- To inform the coach prior to departure from the field of play if child is to be collected early from a coaching session
- Encourage their child to play by the rules and teach them that they can only do their best
- Behave responsibly on the sidelines
- Show appreciation and supporting the coach
- Ensure their child is punctual
- Be realistic
- Provide their child with proper clothing and equipment
- Ensure their child's hygiene and nutritional needs are met
- Accept the official's judgement
- Acknowledge the importance and role of the club coaches who provide their time free to ensure children's participation in the club
- Promote their child's participation in playing sport for fun

Parents/Guardians have the right to:

- Know their child is safe
- Be informed of problems or concerns relating to their children
- Be informed if their child is injured
- Have their consent sought for issues such as trips
- Contribute to decisions within the club
- Complain if they have concerns about the standard of coaching

A Newry Basketball Club official will deal with any misdemeanours and breach of this code of conduct immediately. Persistent concerns or breaches will result in the parent/guardian being asked not to attend competitions if their attendance is detrimental to the child's welfare.

The ultimate action should a parent/guardian continue to breach the code of behaviour may mean the Newry Basketball Club officials regrettably asking the child to leave the club.

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5. Junior Membership Form

Anything written on this form will be held in confidence.

Our coaches need to know these details in order to meet the specific needs of your child.

I give permission for my child to attend for training and playing sessions.

CHILD'S FULL NAME:

ADDRESS:

HOME TEL:

Mobile:

Date Of Birth

MALE

/

FEMALE

Name of Friends/Relatives already attending club

Emergency Contact 1 (Name / Telephone / Relationship)

Emergency Contact 2 (Name / Telephone / Relationship)

GP Details (Name & Telephone)

Details Of Any Known Allergies, Conditions, Medication Being Taken:

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Any other special needs, requirements or directions that would be helpful for the coaches to know about:

I will inform the coaches of any important changes to my child's health, medication or needs and also of any changes to our address or phone numbers given.

In the event of illness, having parental responsibility for the above named child, I give permission for medical treatment to be administered where considered necessary by a nominated first aider, or by suitably qualified medical practitioners. If I cannot be contacted and my child should require emergency hospital treatment, I authorise a qualified medical practitioner to provide emergency treatment or medication.

I have been made aware that Newry Basketball Club have developed a child protection policy & they are committed to ensuring the safety of my child by having;

- **A Coaches / Volunteer charter (Code of Conduct)**
- **Clear recruitment policy which includes vetting all coaches & volunteers**
- **A transport policy**
- **A photography policy**
- **An anti-bulling policy**
- **Disciplinary procedures**
- **A designated person for child protection**
- **Guidelines on confidentiality**

All documentation is available from our website <http://www.newrybasketball.com>

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Newry Basketball Club is committed to ensuring that any information gathered in relation to our youth teams meets the specific responsibilities as set out in the Data Protection Act 1998. The Newry Basketball Club development officer will store the above information on their youth team database for a maximum of 12 months before re-registering the player if still associated with the club. (see NBC Data Protection Policy for further details)

I confirm that all details are correct to the best of my knowledge and I am able to give parental consent * for my child to participate in & travel to all activities. By returning this completed form, I agree to my son/daughter/child in my care taking part in the activities of the club.

I understand that I will be kept informed of these activities

I understand that in the event of injury or illness all reasonable steps will be taken to contact me, and to deal with that injury/illness appropriately.

I understand that photographs & videos may be taken and used in local press and closed group social media. Details can be found in the Photography policy. (Anyone wishing to opt out of photographs, please contact the Coach or designated Officer)

Signature

Child

Signature

Parent/Guardian

Print Name

Date

Please return this form to the relevant Coach or Manager of your age group

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6. Monitoring Form

NOT COMPULSORY

This section is **NOT COMPULSORY** but does provide the club with important information.

6.1. National identity

What do you consider your national identity to be?

(E.g. Northern Irish, British, Irish, Romanian, Polish, Albanian etc)

6.2. Ethnicity

To which of these ethnic groups do you consider you belong?

(Please select the option that is most appropriate for you)

- | | | | | | |
|--------------------|--------------------------|--------------------|--------------------------|----------------------------|--------------------------|
| 1. White | <input type="checkbox"/> | 6. Bangladeshi | <input type="checkbox"/> | 10. Mixed Ethnic Group | <input type="checkbox"/> |
| 2. Chinese | <input type="checkbox"/> | 7. Black Caribbean | <input type="checkbox"/> | Please specify | |
| 3. Irish Traveller | <input type="checkbox"/> | 8. Black African | <input type="checkbox"/> | _____ | |
| 4. Indian | <input type="checkbox"/> | 9. Black Other | <input type="checkbox"/> | 11. Any Other Ethnic Group | <input type="checkbox"/> |
| 5. Pakistani | <input type="checkbox"/> | | | Please specify | |
| | | | | _____ | |

6.3. Community background

Please indicate your community background by ticking the appropriate box.

- | | |
|---|--------------------------|
| 1. I am a member of the Protestant community | <input type="checkbox"/> |
| 2. I am a member of the Roman Catholic community | <input type="checkbox"/> |
| 3. I am member of neither the Protestant nor Roman Catholic community | <input type="checkbox"/> |

6.4. DISABILITY

Disability or Medical Condition

Do you consider yourself to have a disability or medical condition?

Yes No

If yes, what is the nature of your disability?