

NEWRY FLIERS



Constitution - Newry Basketball Club

1. Designation

The name of the Association shall be the Newry Basketball Club, hereinafter called the NBC.

2. Aims and Objectives

The aims and objectives of the club will be:

- To offer coaching and competitive opportunities in basketball
- To promote the club with Newry and the wider basketball community
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone
- To behave as a non-profit organisation

3. Affiliation

NBC shall be an affiliated to the Organisation recognised by FIBA which is responsible for governing basketball in Northern Ireland. As of April 2014 this is Basketball NI which is part of Basketball Ireland.

4. Membership

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

Members will be enrolled in one of the following categories:

- Full member
- Associate member
- Junior member
- Life member

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5. Membership Fees

Membership fees will be set annually and agreed by the Executive/Management Committee or determined at the Annual General Meeting (AGM). Training Fees will be initially set at the AGM but can be adjusted by the committee throughout the year if new training sessions are started or if major changes in cost or expenditure require an adjustment in the fee.

Fees will be made up of the following components: -

- NBC Membership Fee – Paid annually in September or on joining club.
- NBC Competitive Fee - (For competitive Players only) – Paid annually in September or on joining club.
- Training Fee – Paid on a per session basis or via Direct Debit.

6. Officers of the Club

The officers of the club will be:

- Chairperson
- Secretary
- Treasurer
- Junior Coordinator / Fixtures Secretary
- Senior Coordinator / Fixtures Secretary
- Publicity Officer / Historian
- Club Welfare / Designated Officer
- Secondary Child Welfare Officer
- Club Development Officer

Officers will be elected annually at the AGM.

All officers will retire each year but will be eligible for re-appointment.

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7. COMMITTEE

The club will be managed through the Management Committee consisting of:

- Chairperson
- Secretary
- Treasurer
- Club Welfare/Designated Officer
- 1 representative from each competing team for the current season (Junior and Senior)

Only these posts will have the right to vote at meetings of the Management Committee.

Decisions will be by simple majority. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.

- The Management Committee will be convened by the Secretary of the club and held no less than **4 times per year**.
- The quorum required for business to be agreed at Management Committee meetings will be: 4 members including at least 1 Senior team and 1 Junior Team representative.
- The Management Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.
- The Management Committee will have powers to co-opt additional members of the Committee as the Committee feels this is necessary. Co-opted members shall not be entitled to a vote on the Committee.
- The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

8. FINANCE

- All club monies will be banked in an account held in the name of the club.
- The Club Treasurer will be responsible for the finances of the club.
- The financial year of the club will end on 30th April.
- A statement of annual accounts will be presented by the Treasurer at the AGM.
- Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two other officers.

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Junior and Senior Finances will be treated separately in the account of Newry Basketball Club. Where possible expenditures can be shared but each entity will need to remain self sufficient in terms of finances.

If required funds can be transferred from one entity to another but this will require an EGM with a quorum of 75% of officers and a unanimous decision to transfer the funds.

9. General Meetings

9.1. Annual General Meeting

- Notice of AGMs will be given by the Club Secretary.
- Not less than 21 clear days notice to be given to all members.
- Notice can be given electronically (email/website/facebook) and may not necessarily involve postal communication or local press advertising.
- The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.
- Members must advise the Secretary in writing of any business to be moved at the AGM at least 14 days before a meeting
- Nominations for officers of the Management Committee will be sent to the Secretary 14 days prior to the AGM. Nominations can only be made by Full Members and must be seconded by another Full Member.
- The Secretary shall circulate or give notice of the agenda for the meeting to Members not less than 7 days before the meeting.
- At all General Meetings, the chair will be taken by the Chairperson or, in their absence, by a deputy appointed by the NBC or by Full Members attending the meeting.
- All members have the right to vote at the AGM. In the case of members under 18 years of age, their parents/guardians have the right to represent them.
- Each Full Member of the NBC shall be entitled to one vote at General Meetings. Decisions made at a General Meeting shall be by a simple majority of votes from those Full Members attending the meeting. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.
- The quorum for AGMs will be 10 (Usually 25% of members)



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The business of the Annual General Meeting shall be to:

- Confirm the minutes of the previous AGM and any General Meetings held since the last AGM
- Receive the audited accounts for the year from the Treasurer
- Receive the annual report of the Committee from the Secretary
- Elect the Officers of the NBC
- Review the NBC subscription rates and agree them for the forthcoming year
- Transact such other business received in writing by the Secretary from Members 14 days prior to the meeting and included on the agenda.

9.2. Special General Meetings

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

There will be a quorum of 3 for special General Meetings but apologies should be received from all current officers of the club to ensure that they have been notified and are aware of the requirement for the special general meeting.

10. Safe Guarding Children

This sports club/organisation is fully committed to safeguarding the well being of its members. Every individual in the club/organisation should, at all times, show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles of the organisation and the guidelines provided by our governing body and contained in the Code of Ethics and Good Practice for Children's Sport.

To ensure that the best practice is followed by NBC, we shall work closely with Basketball NI in order to promote the best practice in the junior club. NBC will comply with the Code of Ethics and Good practice for Children's Sport.



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To this end we will: -

- Adopt and implement the Code of Ethics and Good Practice for Children's Sport as an integral part of club policy.
- Adopt and consistently apply a safe and clearly defined method of recruiting and selecting sports leaders.
- Clearly define the role of all sports leaders.
- Appoint two Child Protection Officers
- Ensure best practice throughout the club by disseminating its code of conduct, including the disciplinary and complaints procedures in operation within the club to all its members.
- Have in place procedures for dealing with a concern or complaint made against a sports leader or other members of the club. Regulations stipulate that a sports leader who is the subject of a written allegation should stand aside while the matter is being examined. They should be invited to resume full duties immediately if they are vindicated.
- Develop effective procedures for responding to, and recording, accidents.

11. Equity Policy Statement

This club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport Northern Ireland definition of sports equity:

"Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society."

The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

The club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.



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12. Discipline and Appeals

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's safeguarding children and young people policy and procedures. The club welfare/designated officer is the lead contact for all members in the event of any safeguarding concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 28 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 28 days of the Secretary receiving the appeal.

Members of NBC whose conduct is inappropriate or who decline to abide by any of the Rules or Bylaws may be expelled or suspended by a resolution passed at a meeting of the management committee, where their entrance fee and subscriptions may be forfeited.

13. Dissolution

If, at any General Meeting of NBC, a resolution were passed calling for the dissolution of the NBC, the Secretary shall immediately convene a Special General Meeting of the NBC to be held not less than one month thereafter to discuss and vote on the resolution.

If, at that Special General Meeting, the resolution is carried by at least two-thirds of the Full Members present at the meeting, the General Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the NBC and discharge all debts and liabilities of the NBC.

After discharging all debts and liabilities of the NBC, the remaining assets shall not be paid or distributed amongst the Full Members of the NBC, but shall be given or transferred to some other voluntary NBC having objects similar to those of the NBC. This institution will have to be agreed by a majority at the Dissolution Meeting.

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14. Alterations to the Constitution

Any proposed alterations to the NBC Constitution may only be considered at an Annual or Special General Meeting convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full Member of the NBC and seconded by another Full Member. Such alterations shall be passed if supported by a majority of those Full Members present at the meeting.